



Get help here on using cloudLibrary™ patron through apps on:

- Apple devices (including iPhones, iPads and Macs)
- Android devices
- PCs
- Chromebooks

e-Readers, please go to the last page.

You can browse the CCL collection at <https://ebook.yourcloudlibrary.com/library/caseycardinia>.

What you can do with the cloudLibrary™ app

The cloudLibrary™ app enables you to locate, check out and, read eBooks from the cloudLibrary™. **CCL doesn't have eAudiobooks from Cloud Library.**

Borrowing information

- Borrow up to 4 e-books
- Loan period is 2 weeks
- You can return early and borrow another item
- You can have up to 4 holds – when ready, they will be held for 7 days
- No renewals, but you can re-borrow an item if there is no hold on it

Where to Download apps

You can download the cloudLibrary™ apps at www.yourcloudlibrary.com website. There are links to all of the apps on the left hand side of the page. These links will bring you to the appropriate app market where you can download and update any of the patron apps.

Starting the cloudLibrary™ app

After you have downloaded and installed the cloudLibrary™ app, click on the app icon within your device or computer. This will open up the app to the login screen. Then choose your country, state, library and enter your username and PIN/Password. Users will only need to login once unless they log out of the system.

User Controls

The reading apps provide the user controls for locating material in the cloudLibrary™, checking books in and out, and reading access. The apps are designed to have a consistent look and feel with only minor differences between apps and devices.

< Library Patron

Library Card Information

Library Card ID

PIN/Password

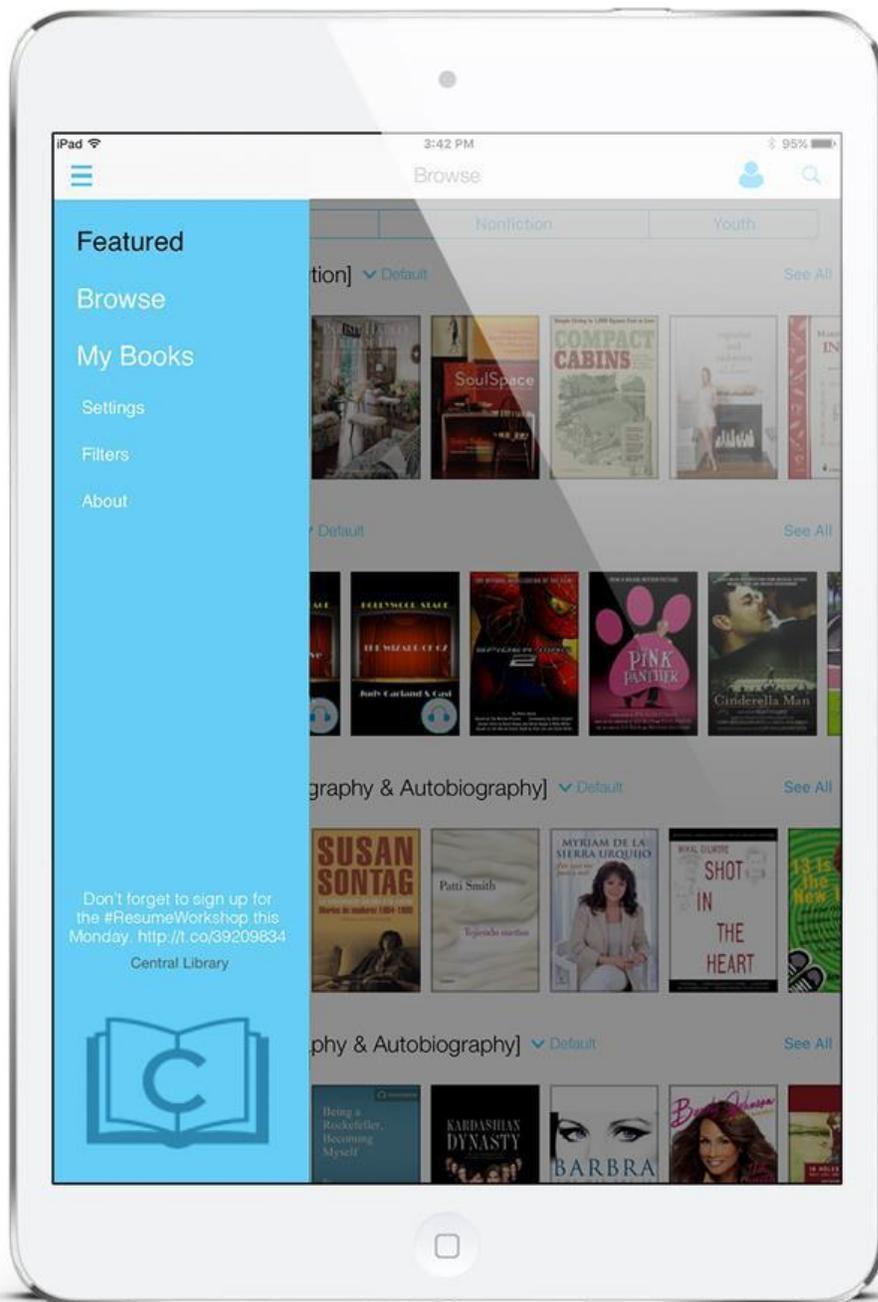
By logging in, you agree to the following: [End User Licence Agreement](#), [Terms of Use](#) and [Privacy Policy](#)

cloudLibrary™ by bibliotheca User's Guide

Revision Date: December 2016

Main Menu

1. **"Featured"** area showcases titles highlighted by your library. Patrons can browse and borrow titles from these featured shelves.
2. **"Browse"** area allows you to search all of the titles available from your library and customize what categories you want to see. You can also save "Favourite" categories for future browsing.
3. **"My Books"** tab provides access to your own individual titles, holds and reading history.
4. **"Filter"** area allows you to filter out any content you do not want to see. (details on page 4).
5. **"Settings"** button allows you to manage email notifications, logout, Clear Reading History and other settings. This is where you set your email notifications for holds.
6. **"About"** area provides links to your Library's catalogue, to access Support, or to view your End User License Agreement and App version.
7. **"Search"** area allows you to search for titles or authors using keywords.





Book Detail

1. User generated star ratings.
2. Status button shows the status of the book, either available to "Borrow", "Add to HoldList" or "Suggest a Purchase".
3. This feature is not available.
4. "More by this author:" will display other books by the author of the book you are looking at.

Featured

Eat, Pray, Love
Gilbert, Elizabeth
Published: 2007

★★★★★ 1

Borrow 2

3

A transformational journey through Italy, India, and Bali searching for pleasure and devotion—the massive bestseller from the author of *The Signature of All Things*

This beautifully written, heartfelt memoir touched a nerve among both readers and reviewers. Elizabeth Gilbert tells how she made the difficult choice to leave behind all the trappings of modern American success (marriage, house in the country, career) and find, instead, what she truly wanted from life. Setting out for a year to study three different aspects of her nature amid three different cultures, Gilbert explored the art of pleasure in Italy and the art of devotion in India, and then a balance between the two on the Indonesian island of Bali. By turns rapturous and rueful, this wise and funny author (whom *Booklist* calls "Anne Lamott's hip, yoga-practicing, footloose younger sister") is poised to garner yet more adoring fans.

ISBN	9781101010914
Publisher	Penguin Group US
Published	2007-01-29
Format	EPUB E-Book, 1 MB

More by this author: 4

ELIZABETH GILBERT
THE SIGNATURE OF ALL THINGS

STERN MEN

ELIZABETH GILBERT
THE SIGNATURE OF ALL THINGS

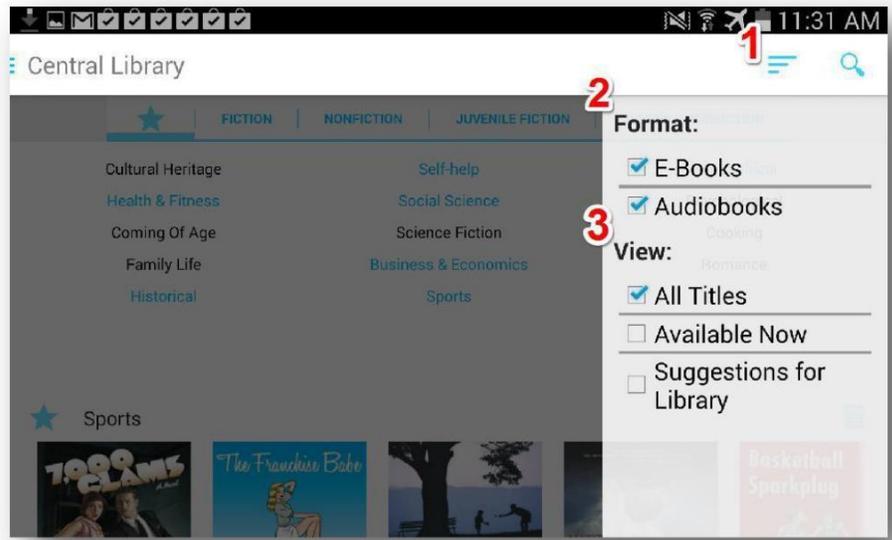
Elizabeth GILBERT
EAT, PRAY, LOVE

ELIZABETH GILBERT
eat pray love

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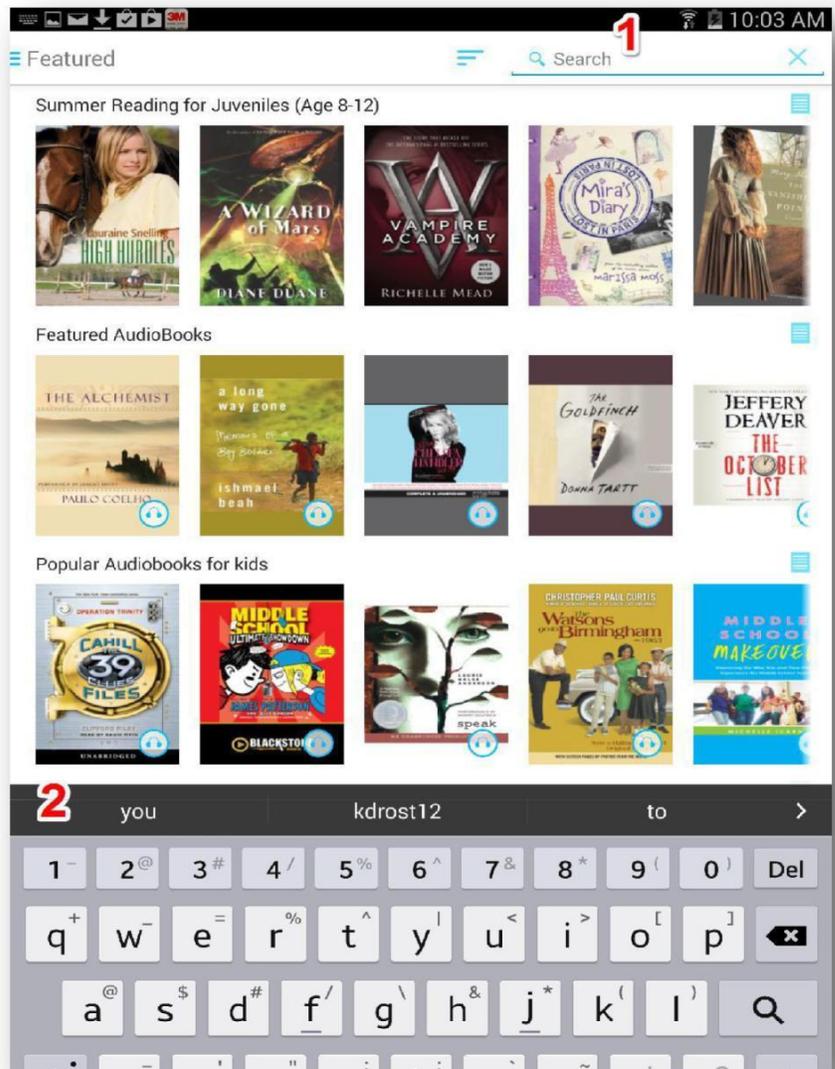
Filter Function

1. Filter icon at the top right of the app allows you to access the filters within the app. Swiping from right to the left on the screen will also pull out the filter menu.
2. "Format" Allows you to select the format that they want to see – however,
3. "View" Allows you to show "All Titles" their library owns, only titles "Available Now", or include titles they can suggest to their library.



Search Function

1. Search icon allows you to use a key word search to look up books and find content.
2. Keyboard allows you to type in the key word that they would like to run a search for. *This function displays differently on different devices.

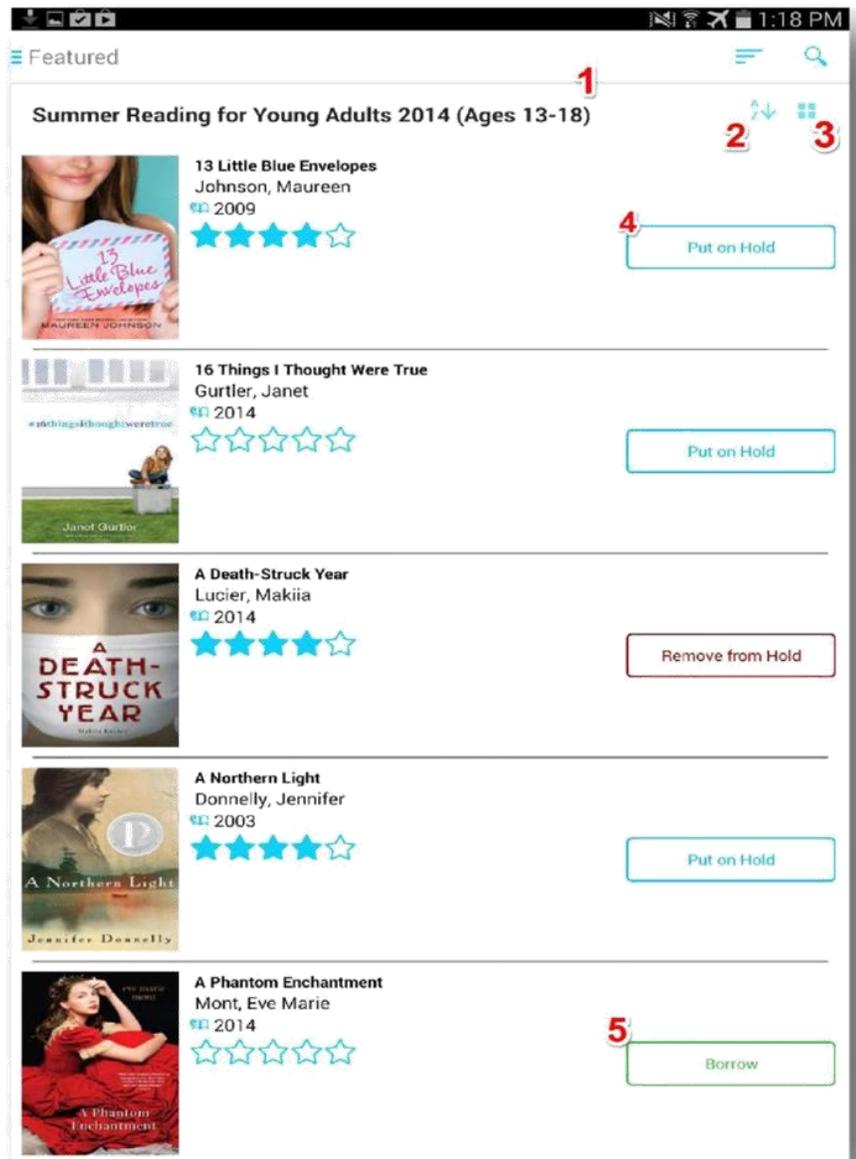
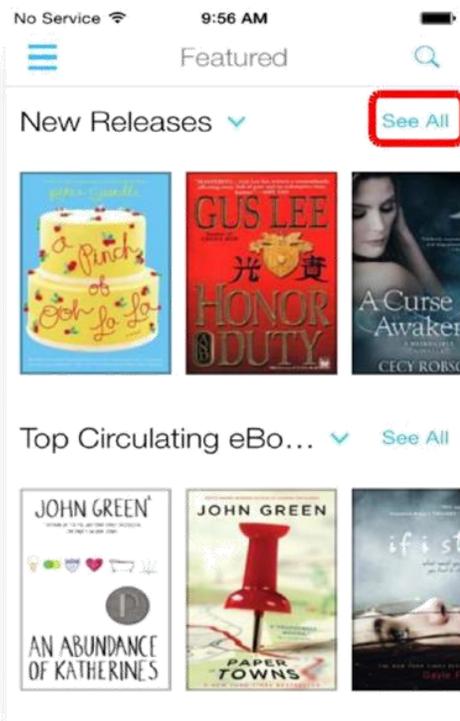




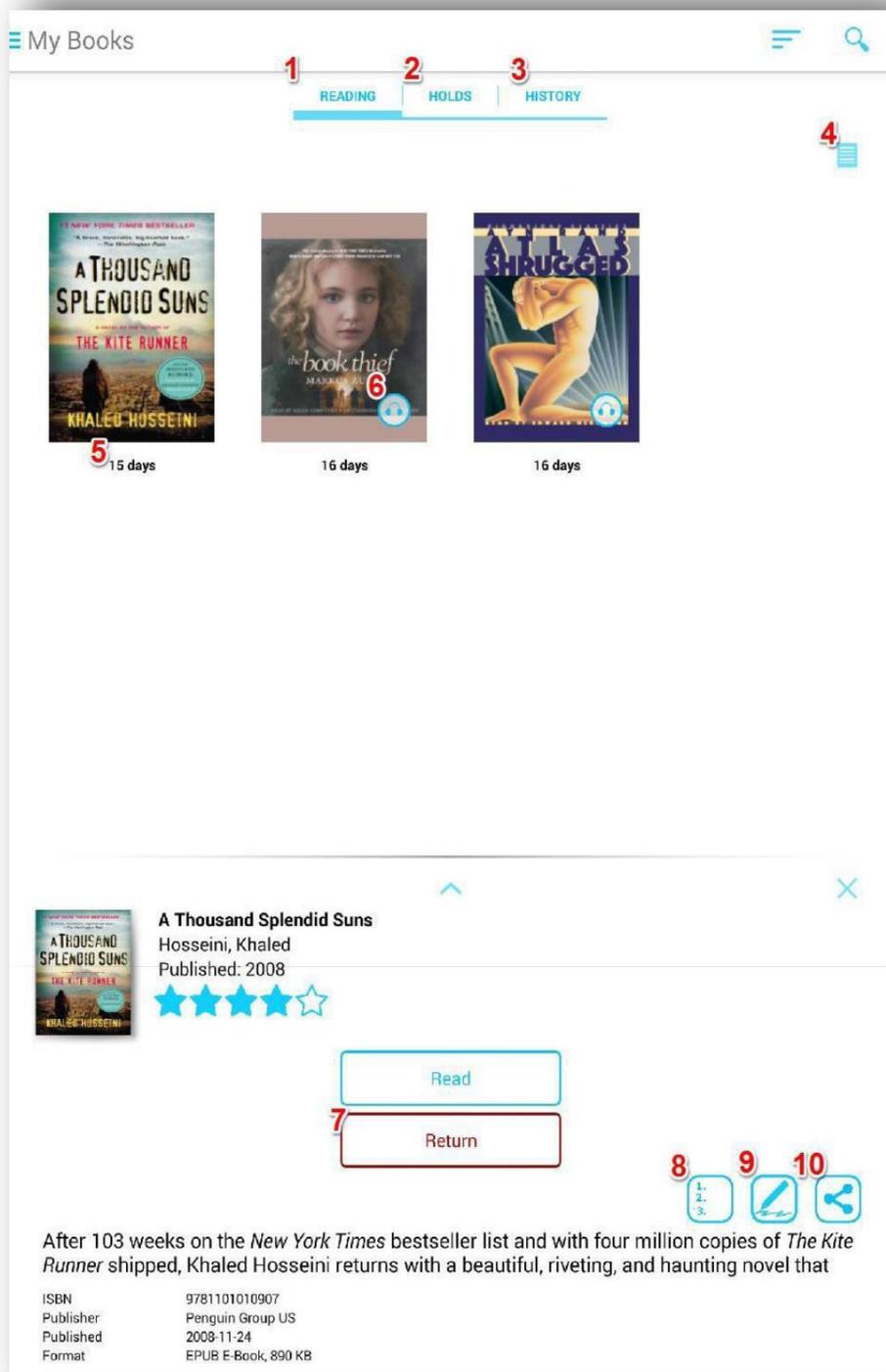
List View

To access the List View click on the "See All" or "List View" link on the top right of any book carousel.

1. Displays the Shelf or Category Name you are viewing.
2. Allows you to sort the order in which titles are displayed.
3. Allows you to return to the carousel view - Click on Featured.
4. This Status button shows that this book is checked out to another user, but you can place this book on hold.
5. This status button shows that this book is available and ready to be "Borrowed."



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My Books

1. **Reading** displays the books you currently have checked out.

2. **Holds** displays the titles that you have put on hold.

3. **History** displays your Reading History, which can be cleared at any time.

4. **List View** icon displays a detailed list of the books you have checked out.

5. “ ” **Days** displays the number of days you have left before the book is automatically returned to the library.

6. **eAudiobook** icon will not appear in CCL's collection.

7. **Return** Button displays any message that your library has sent and notifications specific your account.

8. **Table of Contents** icon allows you to jump to various chapters within the book.

9. **Notes** icon allows you to access notes you have made within the book.

10. **Share** icon allows the user to share that they are reading the book on social media such as Facebook.

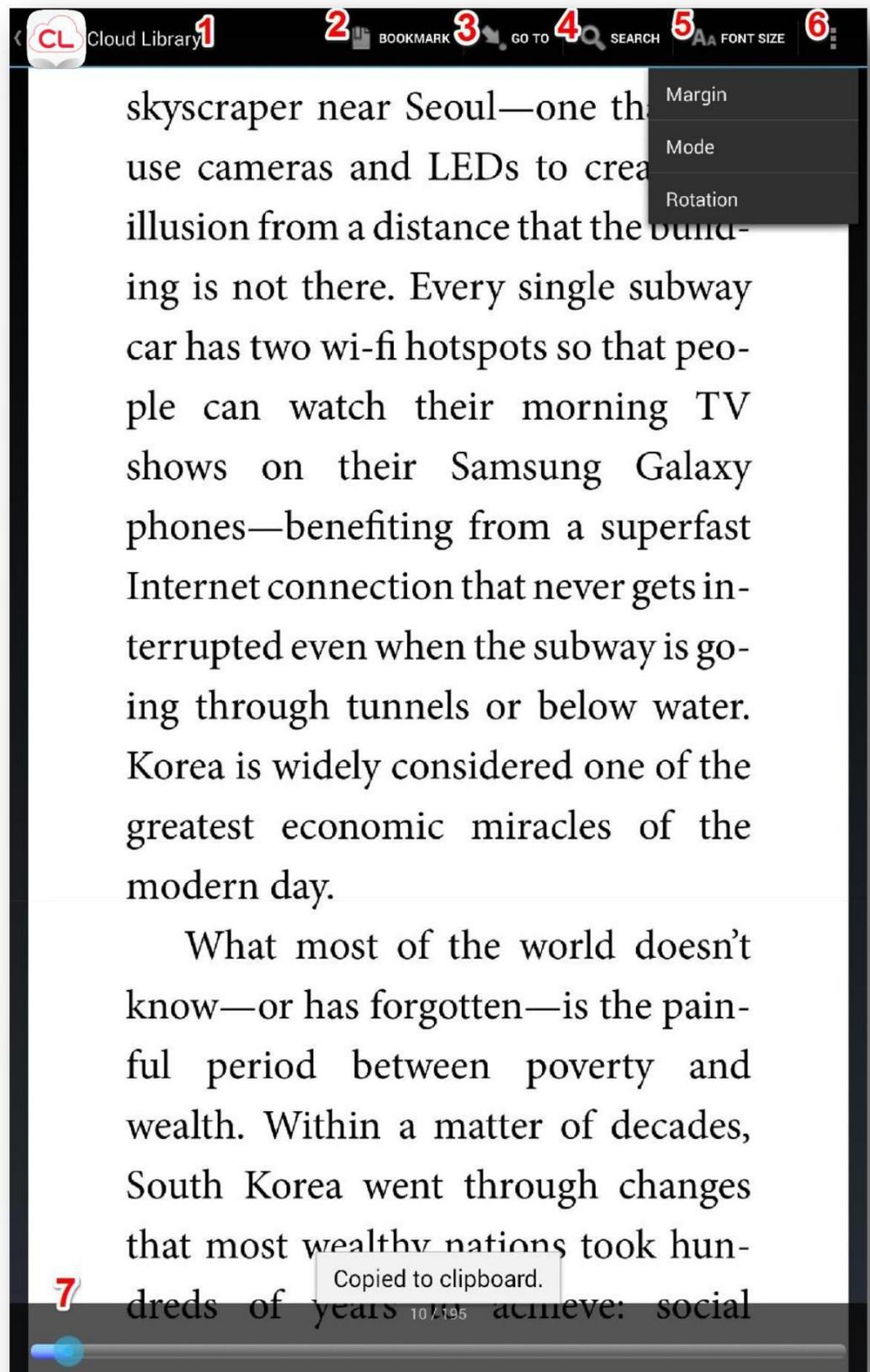
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ANDROID In Book Reading Features: eBooks

*This view will vary from device to device.

1. Close the current book and return to "My Books" area.
2. **Bookmark** icon allows you to create a note or look up an existing note.
*These will stay with the book, will sync across all devices, and can be accessed as long as you have access to the book.
3. **Go To** icon allows you to jump to different parts of the book using the table of contents.
4. **Search** allows you to search for a word or text within the book.
5. **Font Size** Increase or decrease font size of the text.
6. Make other adjustments such as Margin Mode and Rotation. These setting may vary by device.
7. Scroll Bar allows you to jump to different sections of the book and see your progress.



3M Cloud Library Reading Apps User's Guide

iOS In Book Reading

Features: eBooks

"Your grandfather loved to ice-skate!" said her mother triumphantly.

"There you go," said Jane, not bothering to tell her mother that every single child had announced after the show that they now wanted to learn how to ice-skate. Not just those with past lives.

"Well, and you'll never guess who I ran into at the shops today," said her mother. "Ruth Sullivan!"

"Did you?" said Jane, wondering if this was the real reason for the call. Ruth was her ex-boyfriend's mother.

"How's Zach?" she asked dutifully as she unwrapped a new piece of gum.

"Fine," said her mother. "He's, er, well he's engaged, darling."

"Is he?" said Jane. She slipped the gum in her mouth and chewed, wondering how she felt about that, but there was something else distracting her now, a tiny possibility of a tiny catastrophe. She began walking around their messy apartment, picking up cushions and discarded clothes.

"I wasn't sure I should tell you," said her mother. "I know it was a long time ago, but he did break your heart."

"He didn't break my heart," said Jane vaguely.

He did break her heart, but he broke it so gently, so respectfully and regretfully, the way a nice, well-brought-up nineteen-year-old boy did break your heart when he wanted to go on a Contiki tour of Europe, and sleep with lots of girls.

When she thought about Zach now it was like remembering an old school friend, someone she would hug with genuine teary tenderness if they met at their school reunion, and then not see again until the next reunion.

Jane got down on her knees and looked under the couch.

"Ruth asked about Ziggy," said her mother meaningfully.

"Did she?" said Jane.

"I showed her the photo of Ziggy on his first day of school, and I was watching her face, and she didn't say anything, thank goodness, but

1. Close the current book and return to "My Books" area.
2. **Scroll Bar** allows you to jump to different sections of the book and see your progress.
3. **Bookmark** icon allows you to place a bookmark on the current page you are reading.
4. **Menu** button allows you to access the Table of Contents and to edit Bookmark notes.
5. **Background** icon allows you change to night mode or sepia.
6. **Font Size** Increase or decrease font size of the text.
7. **Search** allows you to search for a word or text within the book.
8. Display any Bookmarks you have made.

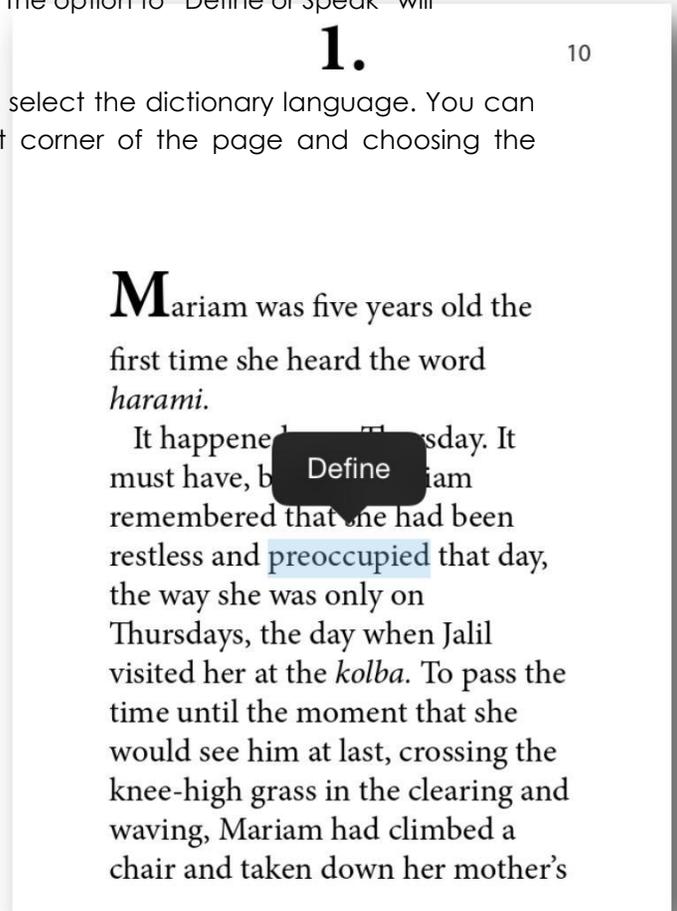
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iOS App Dictionary Feature

The iOS App dictionary feature allows you to highlight and look up a word within the book that you are reading. Simply press and hold to highlight a word then release. The option to “Define or Speak” will appear. Select Define and the definition will appear.

*Note that the first time you use this feature you will have to select the dictionary language. You can do this by choosing the “**Manage**” link at the bottom left corner of the page and choosing the dictionary that you want.



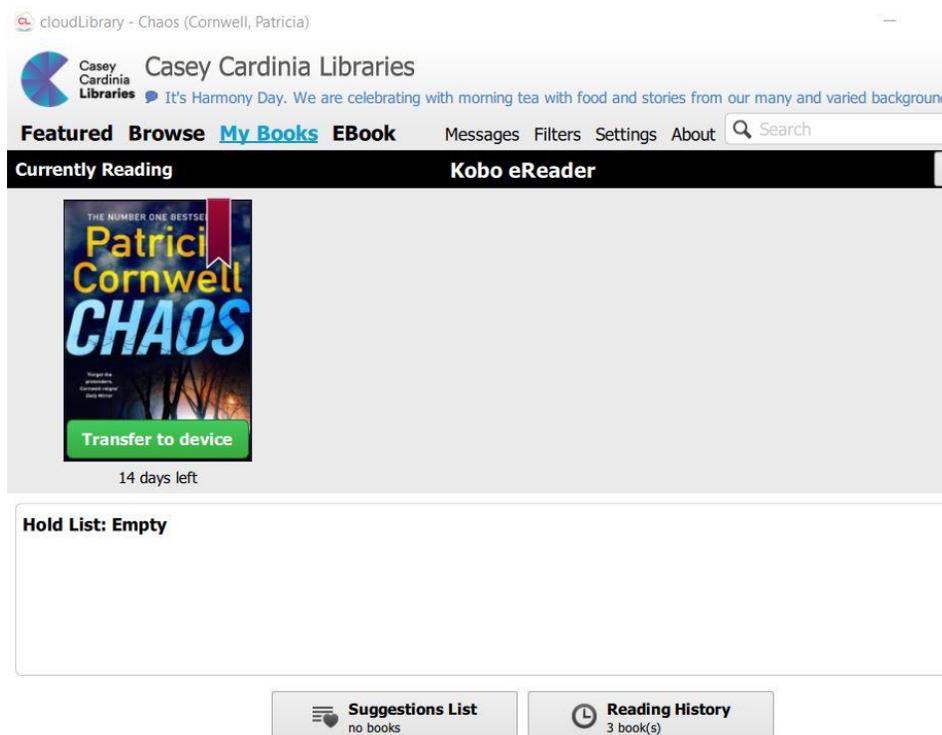
Transferring an e-book to an e-reader

For the best experience, you should install Adobe Digital Editions on your computer (if transferring to devices) and register a personal Adobe ID

- Help with Adobe IDs is available on the GoWYLD website at <http://gowyld.net/econtent/adobe.html>
- Cloud Library will detect an existing Adobe ID on a PC or device and will use it by default
- New devices may need to be activated with Adobe Digital Editions and an Adobe ID to work properly.

Using the PC Software – Transferring to a device

1. Download the Windows App and borrow an item
2. Connect the device, e.g. Nook, to your computer with the USB cable. The software will automatically recognise the eReader and it will show as a detected device in the My Books tab.



3. To complete the transfer, click on the 'Transfer to device' button that appears on the cover of the book on the shelf. A message will indicate that the book has been transferred.
4. Disconnect your eReader using the USB disconnect option and begin reading the book.

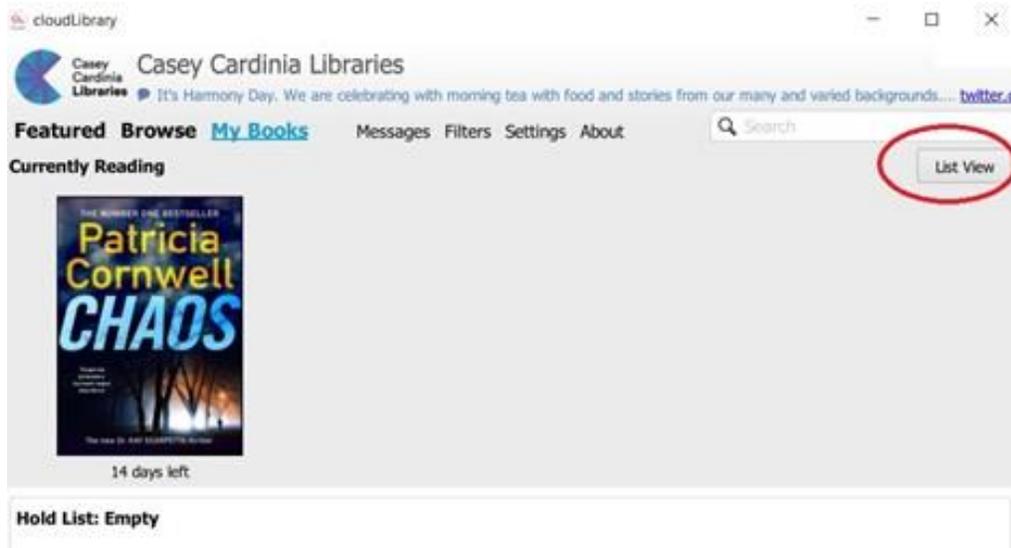
If your eReader is not detected by the Windows App, please check the help files for troubleshooting tips at <http://gowyld.net/econtent/CloudLibrary/help/>

NOTE: Kindles are not compatible with this service. The app can be installed on a Kindle Fire or Kindle Fire HD. <http://gowyld.net/econtent/CloudLibrary/help/>

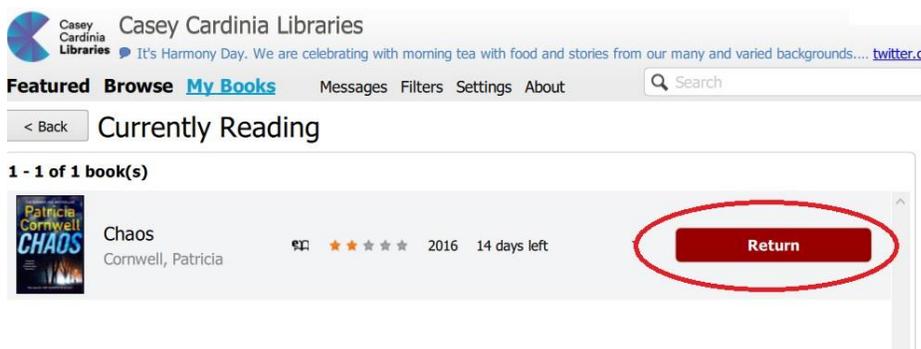
Returning a book, removing files

You are encouraged to return books early when you have finished so that another user may enjoy the book. Books can be returned using any of the apps.

1. Under the My Books tab, change the display to List View



2. Click the Check In button



Deleting a book from a device

1. Open Adobe Digital Editions, then connect the reader to your computer with its USB cable.
2. Go to the Library View and click on the reader's name (beneath the bookshelves). You will see a list of books that you have downloaded the device.
3. Click the small triangle to the left of the title, then select 'Delete item'.