

Casey Cardinia Libraries

Board Meeting – Wednesday 16 December 2020

Minutes

Online Meeting via Teams

Meeting started at 5.30pm

1. **Present**

Board Members:

Miguel Belmar (City of Casey-Administrator), Steve Coldham (City of Casey), Bernard Rohan (City of Casey), Nigel Higgins (Cardinia Shire), Cr Jeff Springfield (Cardinia Shire) and Cr Jack Kowarzik -observing (Cardinia Shire)

Officers:

Chris Buckingham, Beth Luppino, Daniel Lewis, Emily Ramaswamy, Melissa Martin, Cenza Fulco, Melinda Rogers (Secretariat).

2. **Apologies**

Board Members:

Nil

Officers:

Nil

3. **Confirmation of CCL Board Membership for 2021**

Member Councils have reviewed their Delegates for Casey Cardinia Libraries.

City of Casey has made the following delegations:

- Miguel Belmar – Administrator
- Steve Coldham – Director of Community Life
- Bernard Rohan – Chief Financial Officer
- Noelene Duff – Chair of Administrators (alternate delegate)

Cardinia Shire has made the following delegations:

- Nigel Higgins – General Manager, Liveable Communities
- Cr Jeff Springfield – Councillor
- Cr Jack Kowarzik – Councillor (alternate delegate)

Moved Steve Coldham

Seconded Nigel Higgins

4. Election of Chairperson

Nominations were called for the role of Chairperson.

It was resolved that the Board elect Cr Jeff Springfield from Cardinia Shire as the Chairperson for Casey Cardinia Libraries for this special meeting and meetings scheduled for 2021.

Moved Steve Coldham

Seconded Nigel Higgins

5. Acknowledgement of the Traditional Owners

6. Declaration of Conflicts of Interest

Nil

7. Confirmation of the Minutes of The Casey-Cardinia Library Corporation (CCL) Board Meeting held on 25 November 2020.

It was resolved that the minutes of the Board Meeting held on 25 November 2020 be approved and adopted.

Moved Bernard Rohan

Seconded Steve Coldham

8. General Business

CC62/2020 **Meeting Schedule 2021**

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9. In-camera

CC63/2020 **Employment Matter**

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10. Next Meeting

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GENERAL BUSINESS

CC62/2020 MEETING SCHEDULE 2021

Report prepared by Chris Buckingham

Purpose

To provide the Board with the opportunity to discuss Casey Cardinia Libraries (CCL) Board meetings 2021 start time.

RECOMMENDATIONS

- 1. That the Board discussed meeting times for CCL Board Meetings.*
- 2. That the agreed schedule of meeting dates and times for 2021 be forwarded to the Member Councils.*

MINUTE 69

It was resolved:

- 1. That the Board discussed meeting times for CCL Board Meetings; scheduled meetings will commence at 4.00pm for 2021.*
- 2. That the agreed schedule of meeting dates and times for 2021 be forwarded to the Member Councils.*

Moved Bernard Rohan

Seconded Miguel Belmar

Carried

MINUTE 70

That the meeting resolved 'in camera' at 5.50pm and the doors to the meeting room be closed

Moved Miguel Belmar

Seconded Steve Coldham

Carried

IN-CAMERA

CC63/2020 EMPLOYMENT MATTER

Report prepared by Melinda Rogers

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MINUTE 72

That the meeting resolved into 'open camera' at 6.10pm and the doors to the meeting room be opened.

Moved Bernard Rohan

Seconded Nigel Higgins

Carried

MINUTE 73

1. That the recommendations moved 'in camera' be resolved.

Moved Nigel Higgins

Seconded Bernard Rohan

Carried

NEXT MEETING

Wednesday 24 February 2021, Cardinia Shire – Online Meeting via Teams

Meeting closed at 6.20pm